

Rochester CUSD 3A
Policy Committee Meeting Minutes
February 11, 5:30 pm
Bruce Hays Administrative Center

The Policy Committee of the Board of Education of the Rochester Community Unit School District 3A held a Policy Committee meeting on Tuesday, February 11, 2025, in the Bruce Hays Administrative Center. The meeting came to order at 5:30 pm.

Committee Members present: Mrs. Kathryn Nelson and Dr. Andrea Graff

Others Present: Mrs. Suzanne Keller, Acting Superintendent, Director of Educational Services

Mrs. Jennifer Shaw, Director of Special Education

Mrs. Carey Seaton, Executive Secretary

Guests: Ashley Coker

The Policy Committee convened before the February 19, 2025 board meeting to review, discuss, and formulate final recommendations for Press updates 117.

Notably, 7:270 Administering Medicines to Students. This necessitated specific discussion due to the nature of the updates constituting a change to current practices.

Review of Updates and Revisions to Board of Education Policy Update 117

After reviewing the Press 117 Executive Summary provided by Mrs. Keller, the committee had some additional questions regarding the Accelerated Placement Program.

The Accelerated Placement Program changes were discussed and how it affects our students at Rochester High School. The policy changes are specific for students who exceed state standards.

Second Reading of Updates and Revisions to Board of Education Policy Update 117:

After reviewing policy updates, the Policy Committee recommends that Policy Update 117 be recommended to the Board of Education for second reading and possible approval.

Review and the Potential Recommendation to the Board of Education for the First Reading of Board Policy 7:270 (Administering Medications to Students):

The Wellness Committee met on February 10, 2025, to review the policy and training necessary to make recommendations to the Policy Committee. Standing orders for Glucagon would need to be issued to the school district by a physician to obtain the prescription. The prescription would need to be filled every year. Specific times would need to be in policy to adhere to the medication only administered by our school nurses or delegated care aides. Training for delegated care aides is available online. The glucagon would be kept in a secure location at each building. The Policy Committee will recommend that policy 7:270 administering medication to students include Glucagon to first reading at the next Board of Education meeting on February 19, 2025.

Public Comment:

Ashley Coker expressed gratitude for the hard work of the administration and the wellness committee and is happy to see this policy recommendation move forward.

The Policy Committee adjourned at 6:01 pm.

Respectfully submitted,

Suzanne Keller
Acting Superintendent of Schools, Director of Educational Services